

December 17, 2003

MCA-MDT Technical Committee Meeting

The meeting began at 8:00 a.m.

Bob Kober opened the meeting to new MDT business. After the new business from MDT, both sides went through the remaining agenda items. MCA was then given the opportunity to offer their new business.

MDT NEW BUSINESS

1. **Gravel.** The supplemental specifications dealing with 5A and 6A gravel were distributed for comments before the meeting. The closing date for the comment period will be January 16th, 2004. MDT informed MCA that the revisions would clarify Base Course Gradation Evaluation. The new supplementals will balance the risk between the incentives and disincentives. MCA will offer its comment by the next meeting.
2. **Contracts.** Contract Plans is going to take over the contract duties previously performed by the Director's Office. The contracts will look a little different.
3. **Grade S Forum.** MDT informed MCA that a forum to discuss the Grade S Special Provision will take place on January 29th, 2004. MDT asked that any comments or concerns that the contractors have now be submitted before MDT meets internally on the 22nd of January to prepare for the forum the following week. All comments will be considered and any big changes will potentially be done through addenda for the February letting because there are several Grade S projects being let that month.

OLD BUSINESS

1. **Final Inspection and Acceptance.** MDT will keep working to implement these specifications. MDT will continue to look at ways to get the finalization of a project completed quicker. MDT will give an update at the next meeting.
2. **Claims Specification.** MDT stated that the new claims should be out for review before the next meeting. MDT is trying to clarify the initial steps of the claim and then streamline the process to eliminate steps. MCA should be given the opportunity to comment by next month's meeting.
3. **Electronic Bidding.** MDT is in the process of putting the files out on the Internet. The questionnaire has been sent to InfoTech. Also, MDT needs to develop administrative rules for the electronic signature. This will be dropped from the minutes until MDT has more updates.
4. **Erosion Control.** MCA is still having some confusion stemming from the rate schedule. MCA requested an Erosion Control Committee. MDT informed MCA that there will be an Erosion Control Committee meeting twice a year starting this upcoming January to gather comments and to work out some of the problems with the rate schedule.
5. **Waterborne Paint.** MDT stated that the contractors will be paid the additional costs by the department for using the low VOC paints for cold weather application through invoice. MDT informed MCA that there should be a new supplemental specification in place for the upcoming season. MDT will give updates as this specification moves along.
6. **Traffic Control Payment Increase.** MDT did not get a chance to get their comments together on this issue. This will be kept on the agenda for next month.

NEW BUSINESS FROM MCA

1. **Timely Test Results.** MCA stated that there have been some problems in getting timely test results back on certain materials. The contractor has no opportunity to correct the situation especially when the test results are not being submitted to him until 6 months after the work has been completed. MCA will work on a proposal for the next meeting.

The next meeting will be **February 25th, 2004**, beginning at 8:00 a.m. at the **MCA Office**.

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| cc: | Darrin Grenfell, FHWA | Bob Kober |
| | Joel Marshik | Suzy Althof |
| | James Walther | Carl Peil |
| | Mark Wissinger | Scott Barnes |
| | Matt Strizich | Kent Barnes |
| | MCA- Attn, Dee Dee Johnson | District Construction Engineers |